MEDICAID AFFORDABLE HEALTH CARE COVERAGE VERIFICATION CHECKLIST

The following list includes documents that you may need for benefit approval. The Department of Human Services will verify your information with data sources as much as possible. If more verification is needed, you will be sent a request for documentation. Please note: the same document may be used to verify more than one category, for example, a driver’s license can verify identity and address.

1. TO VERIFY YOUR IDENTITY AND CITIZENSHIP AND/OR IMMIGRATION STATUS

One of the following:
- ☐ Driver’s license
- ☐ School or work identification
- ☐ Immigration and Naturalization documents (e.g., Green Card)
- ☐ Medical insurance identification
- ☐ Birth certificate
- ☐ U.S. Passport
- ☐ Any other documentation requested for citizenship, immigration status, or age may be used for verification of identity

2. TO VERIFY YOUR RHODE ISLAND RESIDENCE

One of the following:
- ☐ Rent or mortgage receipts showing address
- ☐ Lease agreement of letter from landlord
- ☐ Library card showing address
- ☐ Mail received with your home address (utility bills, bank statements)
- ☐ Voter’s registration card

3. TO VERIFY YOUR AGE

One of the following:
- ☐ Birth certificate
- ☐ Baptismal certificate
- ☐ Adoption records
- ☐ Marriage license
- ☐ Hospital birth records
- ☐ Driver’s license
- ☐ School records
- ☐ Military service papers
- ☐ Retirement, Survivors, and Disability Insurance (RSDI) award letter if birth date of child is included
- ☐ Physician’s records

4. TO VERIFY YOUR INCOME

All that apply:
- ☐ Check stubs (showing the last 30 days of income)
- ☐ Employer statement showing income before taxes, hourly work schedule and the number of hours worked for the past four weeks (if you get paid in cash or you do not have your check stubs)
- ☐ Social Security, Supplemental Security Income, or Veteran’s Benefits award letter
- ☐ Other retirement or disability benefit award letters
- ☐ Proof of alimony received
- ☐ Proof of receipt of unemployment insurance benefits, temporary disability benefits (TDI), Veteran’s Administration (VA) benefits.
- ☐ Proof of self-employment income (includes rental income and freelance work); provide tax returns or self-employment ledger
- ☐ Child Support court order
5. TO VERIFY YOUR AMERICAN INDIAN STATUS

One of the following:
- Tribal record/documentation
- Statement from Indian Health Services
- Documentation from Bureau of Indian Affairs

6. TO VERIFY RELATIONSHIPS AMONG HOUSEHOLD MEMBERS

One of the following:
- Adoption papers or records
- Hospital or public health records of birth or parentage
- Child support paternity records
- Marriage license/tribal marriage certificates
- Divorce/custody papers
- Guardianship papers or records